

# UNITED STATES PROBATION AND PRETRIAL SERVICES OFFICE DISTRICT OF KANSAS

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## REPLY TO:

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Fax: 913-735-2402

July 11, 2023

Dear Vendor:

The United States District Court for the Kansas is soliciting proposals to provide treatment services in the following areas:

### **SEX OFFENDER TESTING AND TREATMENT:**

- 1) 1083-24-SOWI** Wichita and Dodge City
- 2) 1083-24-SOTO** Topeka
- 3) 1083-24-SOWY** Johnson County, Wyandotte County, and Leavenworth County

**SEX OFFENDER POLYGRAPH SERVICES – 1083-24-PGKS** District of Kansas

**SUBSTANCE ABUSE TESTING/TREATMENT – 1083-24-WYSA** Wyandotte County

**MENTAL HEALTH TREATMENT – 1083-24-WYMH** Wyandotte County

The vendor would provide services for male and female federal defendants/persons under supervision who have been ordered by the Court to participate in treatment. These individuals include persons on probation, supervised release, or parole, who are under supervision of the United States Probation Office, as well as persons on Pretrial status under the supervision of United States Pretrial Services Office.

Request for Proposals (RFPs) can be found on [www.ksp.uscourts.gov/solicitation-news](http://www.ksp.uscourts.gov/solicitation-news). The RFP contains the full text of all applicable Government regulations, and all offerors are subject to the provisions contained in the RFP. In responding to the RFP, you should answer each item and supply all information requested. Section "L" provides specific directions for potential vendors in completing the proposal. **The offeror should fully read Section "L" and follow the directions set forth.** The minimum standards for the services listed are contained in the Clauses and Terms of Agreement. All proposals will be evaluated by the criterion explained in Section "M."

Proposals will be awarded on the basis of initial offers submitted, and each initial offer should contain your organization's best terms from a cost and technical standpoint. There will be no additional opportunity to modify your proposal.

Please read the RFP carefully; do not rely on knowledge of previous RFPs, or knowledge or previous Federal procurement procedures. *As a reminder, the vendor must have a site within the catchment area (unless otherwise indicated in the RFP), which will be evaluated during an on-site visit.* Note: a catchment area may consist of multiple counties/zip codes, in which case the vendor must have a site within at least one of the counties/zip codes identified in that catchment area.

A vendor must be capable of providing **all** services identified in Section “B,” including local services identified at the end of Section C, and must have a site located within the geographic area identified in Section “B.” If the vendor is unable to provide a service identified in Section B, does not identify/subcontract with someone to provide the service, the vendor will be technically unacceptable.

The estimated monthly quantity listed in Section “B” of the RFP is the estimate of the services to be provided during the terms of this agreement. **It is only an estimate.**

Although the Government may choose to enter into a Blanket Purchase Agreement with multiple vendors, the Government reserves the right to award a single vendor.

The term for this Blanket Purchase Agreement is twelve months, with a provision that shall allow the Government to unilaterally extend the agreement for an additional two years, at two (2) twelve (12) month intervals, at the Government’s discretion.

Any questions regarding the RFP should be directed by email to Krisha Wilbers at [Krisha\\_wilbers@ksp.uscourts.gov](mailto:Krisha_wilbers@ksp.uscourts.gov) no later than July 25, 2023. All submitted questions and responses will be posted on our website, [www.ksp.uscourts.gov/solicitation-news](http://www.ksp.uscourts.gov/solicitation-news) no later than the close of business July 28, 2023.

Proposals are due by August 11, 2023, by 3:00 P.M. Proposals shall be e-mailed to [Krisha\\_wilbers@ksp.uscourts.gov](mailto:Krisha_wilbers@ksp.uscourts.gov) and [Vicki\\_houlahan@ksp.uscourts.gov](mailto:Vicki_houlahan@ksp.uscourts.gov). All e-mail submissions must reference in the subject line, the Solicitation number indicated in Section A, Block 1 of the Solicitation/Offer/Acceptance. Hard copies will not be accepted, unless otherwise noted. It is the responsibility of the vendor to confirm the government’s receipt of the proposal.

All proposals must be signed by a representative authorized to commit the vendor to contractual obligations. The Signature can be electronic or physical.

A copy of the Blanket Purchase Agreement, Clauses and Terms of Agreement, should be retained by the vendor for their files.

Sincerely,

Contracting Officer  
District of Kansas